



Provo City School District Identification & Program Placement of English Learners K-12

*4 year old PreK identification begins in January of the currently enrolled program

Step 1 English Language Identification

Home Language Survey filled out online by parent at registration. Federal law requires this information for ALL students.

Registration Questions

1. Is a native language other than English fluently spoken in the home?
2. What language?
3. What was the first language acquired by the student?
4. What language is most often spoken by the student?

YES

A language other than English is used in the home= may be EL

NO

A language other than English is NOT used in the home = Does not qualify for testing or EL services

Step 2 English Language Screening

Option 1

Check previous enrollments (CUM folder for evidence of EL identification). If evidence – make EL placement based on evidence.

OR

Option 2

If no evidence, WiDA Screener assessment is administered; school administrator may call home to confirm the second language spoken in the home before testing.

****Follow PCSD EL procedures!**

Step 3 Proficiency Assessment/ Placement

English Language Proficiency Levels

Levels 1-6 Receive English Language Acquisition Services by Highly Qualified Teacher.

Letters are mailed home to parents indicating service options will be given to student.

- 1- Entering
- 2- Beginning
- 3- Developing
- 4- Expanding

Letter mailed home indicating monitoring for 4 years

- 5 - Bridging
- 6 - Reaching

If testing does not indicate level 1-6, student is not EL

Levels 1-4 will be given the ACCESS test yearly. Level 5/6 students may be given the ACCESS if necessary, determined by the teacher and admin team and parent.

Opt out required annually. Follow district procedures.

Step 4 Monitoring & Exit Criteria

Level 5/6 Monitoring

Students are monitored for 4 years prior to exiting as an EL student. Evidence of English proficiency includes:
1 – Standardized assessments
2 – Classroom assessments
3 – Classroom performance
4 – Teacher Observation

Following a four year monitoring period, the school's exiting committee reviews the EL plan to assess whether criteria for exiting has been met.

If yes – exit from services
If no – continue monitor
**Communicate with parents*

If a teacher believes the HLS was marked incorrectly and a student should be tested, the teacher should contact the EL Supervisor.