



Bullying, Harassment, Hazing, Retaliation Incident Reporting Form

3320 F2

Confidential Anonymous Non-confidential

School: _____

Reporting person (optional): _____

Targeted student: _____

Your email address (optional): _____

Your phone number (optional): _____ Today's date: _____

Name(s) of adult at school you've already contacted (if any): _____

Name(s) of alleged aggressor(s) if known (the bully): _____

On what dates did the incident(s) happen (if known): _____

Where did the incident(s) happen? Check all that apply.

- Classroom Hallway Restroom Playground Locker room Lunchroom
- Sport field Parking lot School bus Internet Cell phone During school activity
- Off school property On the way to/from school
- Other (Please describe) _____

Please check the box that best describes what the bully did. Please choose all that apply.

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening in person, by phone, by e-mail, etc.
- Putting the student down and making the student a target of jokes
- Making rude and /or threatening gestures
- Excluding or rejecting the student
- Making the student fearful, demanding money or exploiting
- Spreading harmful rumors or gossip
- Cyber-bullying (bullying by calling, texting, emailing, web posting, etc.)
- Other _____

If you selected other, please describe:

Why do you think the bullying, harassment, hazing, or retaliation occurred?

Were there any witnesses? Yes No If yes, please provide their names:

Did a physical injury result from this incident? If yes, please describe.

Was the targeted student absent from school as a result of the incident? Yes No If yes, please describe:

Is there any additional information?

Thank you for reporting!

----- **For Office Use** -----

Received by: _____

Date received: _____

Action taken: _____

Parent(s)/guardian(s) contacted: _____

Check one: Resolved Unresolved

Referred to:
