

Minutes April 10, 2019

3 pm, Grandview Technology Center, 1591 N Jordan Ave, Provo

Present: Brad Monks, April Beal, Teresa Kilcrease, Mysha Denson, Royce Kimmons, Megan Dunnigan, Ceri Payne

Absent: Ryan Nelson

Visiting: Matt Bowman (My Tech High), Nancie Metro (Harmony)

Minutes

1. Welcome and introductions
2. Purpose of Meeting: Review and improve communication procedures to all parents in eSchool
3. Parent concerns:
 - a. Multitude of funds available, but if parents aren't hearing about opportunities/resources they cannot use it.
 - b. Content overload--too many emails to sort through
 - c. Don't know resources available for struggling student.
 - d. Feel like they get the response from mentor that maybe the program isn't the best fit instead of options within program/eSchool to support a student
 - e. Routine things that first-time parents don't know/miss/school doesn't tell them
 - f. Lack of connectedness--not just information, but feeling like they are part of a school
 - g. Parents don't feel heard. Want to feel safer.
4. Harmony sends Touchpoint emails monthly
 - a. 40-60% of emails are opened
 - b. Parents say emails are going to spam or other folder they don't see
 - c. Also an announcement page on Pathways
5. My Tech High
 - a. Sends out emails, hosts webinars, 3x/week live chats
 - b. Has an Announcements page within parent portal

- c. Utilize various methods--texts, emails, long/short messages, Facebook
- 6. eSchool, MTH and Harmony are sending out emails, posting on announcement pages, and eSchool website to provide information. Parents aren't getting/seeing it.
- 7. Ideas on ways to improve
 - a. Mentor role--more personal connection; phone calls when student is behind or struggling. Include in communication about progress also a question about how to help or offer suggestions.
 - i. Have mentor training from experienced person (like Whitney Houlin, eSchool teacher)
 - 1. Harmony will look into training on gathering information about student situations so they can be a better support
 - ii. MTH will look at sending emails through mentor instead of parent support specialist. Phone calls.
 - b. Parent resource page on eSchool website
 - i. Field trips in 3 month increments
 - ii. Events or calendar
 - iii. Harmony will look at how to teach parents of where to go for information
 - c. Hold a Professional Development for learning coaches on how to manage information overload
 - i. Strategy: Once a week check calendar, announcements, student progress
 - ii. MTH will look at bigger picture of system of adult information training, information overload management
 - d. Have representative from MTH and Harmony come a community council meeting 1-2 times a year to have this conversation

Minutes March 6, 2019

3 pm, Grandview Technology Center, 1591 Jordan Ave, Provo

Present: Royce Kimmons, Brad Monks, Megan Dunnigan, Mysha Denson, April Beal, Teresa Kilcrease

Absent: Ceri Payne, Ryan Nelson

Minutes

1. Welcome and introductions for new member, April
2. Approve minutes from last meeting--unanimous
3. Determine measurements for school improvement plan goals
 - a. See spreadsheet
 - b. Future agendas will have items pertaining to showing data around goals. Community council members can request agenda items.
4. Concern that parents aren't hearing about or connected to eSchool, most recently manifest in not hearing about learning coach professional development opportunities
 - a. Parents want to hear directly from MTH, Harmony. Get parents and admin from 3rd party contractors together to talk.
 - b. We need MTH and Harmony to advertise eSchool website, Facebook page, school resources (like special education or interventions)
 - c. Make one of the Learning Coach PD videos an intro to eSchool (explain partnerships, special ed, resources, field trips, etc).
5. Let's plan another community council meeting before end of school year with MTH, Harmony reps to discuss communication. Proposed date Wednesday, April 10th. Megan will reach out to MTH, Harmony admin to invite them.
6. Motion to approve SIP. Unanimous in passing. Megan will type it up and send it to everyone.

Minutes February 6, 2019

3pm, Grandview Technology Center, 1591 Jordan Ave, Provo

Present: Mysha Denson, Megan Dunnigan, Royce Kimmons, Ceri Payne, Brad Monks

Absent: Teresa Kilcrease, Ryan Nelson

Minutes

1. Approve minutes from last meeting

2. Continue working on [goals for next year](#)

-Look for resources for parents showcasing videos that help with technical writing

-Do we split the Reading and Writing goals? If we can keep them combine then we should so it's easier to monitor and spend the money.

-Work is happening for the kids to order Amazon books when they are on track. The policies in place are making it hard to get those ordered, and there is a lot of admin work to make it happen.

-What are other options for rewards for kids that are on track?

-Field trips and pizza

-A stipend for someone to handle the ordering of the books?

-Erica is going to do a webinar, it just can't happen on the 14th.

-Kids can use iReady to advance if they have gone through their grade level lesson.

-4 STEM field trip in the year and are provided for free.

-Utah Net Smart, possibly could do a presentation about digital citizenship.

-Royce will do a crazy amazing presentation on social media!

Notes

Action Items

1. Find the "X%" of students that are reaching the reading improvement goal

a. Should we use DIBELS or iReady?

2. Megan and Brad figure out what the budget is for our goals for next meeting.