



Provo City School District
Salary Level Advance

Application Form

5320 F2

Level advances may occur at any time during the school year, **August to April**. This application and all validation of credits/points must be submitted to the Provo City School District Personnel Office **by the last working day before the 25th of the month**.

Upon approval of credits/points the pay for the new salary level will begin the following month the application was approved. The check reflecting the new rate will be distributed on the normal pay date. For credit/point verification, please contact Diana Dean, dianad@provo.edu

Date: _____

Name: _____

Employee ID Number: _____

Work Location: _____

I am presently on level _____ of the Provo City School District's salary schedule. I am applying for:
(info found on ESP Portal <https://www.aliosolutions.net/PROVO/login.aspx>)

Circle the appropriate Category (current and new) and document new level below:

Current Category	New Category	New LEVEL
<u>200</u>		
<u>201</u>	<u>201</u>	_____ BA + 14 semester hours or a total of 252 points
<u>202</u>	<u>202</u>	_____ BA + 24 semester hours or a total of 180 points
<u>203</u>	<u>203</u>	_____ BA + 34 semester hours or a total of 180 points
<u>204</u>	<u>204</u>	_____ Masters
<u>205</u>	<u>205</u>	_____ MA + 20 semester hours or a total of 360 points
<u>206</u>	<u>206</u>	_____ MA + 40 semester hours or a total of 360 points
	<u>207</u>	_____ Doctorate

I understand I am required to furnish verification of all credits and points with this application.

I understand the salary level advancement is not retroactive pay.

Signature: _____