

## Request to Enroll in Full-time Online Courses

The Provo City School District policy states that students in grades 9-12 may enroll in up to four (4) online courses through Provo eSchool as part of their schedule. Students may enroll in a total of eight (8) credit-bearing courses each semester. If you want to enroll in more than four online courses (as part of the overall 8 courses), you must fill out and submit this form to Donna Nelson in Student Services, after obtaining the required signatures. Student Services is located at 280 W 940 N. It may take 3-4 business days to be reviewed.

Note: If you want to enroll in more than 8 courses total, do NOT submit this form. You must create an early graduation plan with your high school counselor.

Student Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Grade: \_\_\_\_\_

High School: \_\_\_\_\_ Counselor: \_\_\_\_\_ School Year: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Anticipated length of time with requested schedule: \_\_\_\_\_ IEP or 504 Plan (circle)

Reason for request:

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Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

Counselor/Asst. Principal: \_\_\_\_\_

Date: \_\_\_\_\_

For Office Use Only		
Date received by Student Services:		
Date reviewed:	Approved    Not Approved    (circle one)	Asst. Superintendent signature: