



**Provo City School District**  
**Policy Series 4000: Curriculum, Instruction & Assessment**

4410 F3

**Graduation and Related Requirements: High School Courses in Middle School**  
**Students and Parents must understand the following:**

1. High school courses taken in middle school provide an option for prepared middle school students to take courses that earn high school graduation credit.
2. High school courses taken in middle school *are high school level courses*. High school course(s) may require much more rigorous academic work than the student may be accustomed to completing. Students must have the maturity to engage with the material in an academically appropriate manner, along with organizational and time management skills to complete the volume of work with clear deadlines. Students must meet all prerequisite requirements before enrolling in such a course.
3. High school courses taken in middle school provide the opportunity for the student to earn high school credits that are transferred to and recorded on a permanent high school transcript that will be requested by all colleges and universities. Future employers may also wish to see copies of your high school transcripts. ***Once a grade is entered on a high school transcript, it will not be removed.*** (See Provo School District Policy 4425 “Credits and Transcripts.”)

***This form allows the student to request the grade(s) earned in a high school course taken in the middle school to be placed on the high school transcript.***

**Additional Information**

1. Students and parents should understand that the grade(s) earned in a high school course taken at middle school may either positively or negatively impact a student’s ability to qualify for future scholarships and/or placement in future high school courses.
2. Students should seek advice from parents/guardians, a school counselor, and a content area teacher who knows of their ability and maturity levels in order to make the best course choices for their educational goals.

I have read the above information and intend to request high school credit for such courses.

Student Name (print) \_\_\_\_\_

**\*Course Name(s)** *List all high school courses* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I have read the above information and grant permission for my student to participate in the high school course(s) taken in middle school, noted on this form.*

Print Parent/Guardian Name \_\_\_\_\_

Email \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_