

Provo City School District
Policy Series 6000: Finances and Operations



Policy No. 6810

Provo City School District Facility Rental

The Board of Education recognizes that public school facilities and grounds are first and foremost for the delivery of district programs and activities (curricular, co-curricular, and extra-curricular). The board further recognizes that the district's facilities and grounds are also community facilities that will be made available to community members in non-school hours, with certain conditions.

There are personnel requirements and related costs for facility rentals. The specific needs will be determined by the local school, based on the specifics of the rental. Rental Supervisors, Custodians, Security, Booth Technicians, Kitchen help, student helpers, etc. will require an additional fee.

Provo City School District will implement procedures in conformance with this policy that cover but are limited to:

- Rental fee schedules
- Required form(s) & Indemnity agreement
- Additional fees/costs (as required)
- Liability insurance

Restrictions on community use may occur when there is maintenance work being conducted on facilities of grounds and / or due to the need to manage safety issues. Use may be restricted if there is a foreseen risk of damage to the property.

Destruction to any / all district property may result in referral to law enforcement agencies. District-sponsored activities, including curricular and co-curricular functions, retain first priority for use of facilities.

Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

Legal References:

Utah Code 53G-7-209 Use of public school buildings and grounds as civic centers

Approved by Board of Education: February 10, 2009
Revised: August 5, 2016