



**PROVO CITY SCHOOL DISTRICT
STUDENT DISCRIMINATION AND SEXUAL HARASSMENT
REPORT FORM**

Provo City School District maintains a firm policy prohibiting all forms of discrimination and harassment based on race; color; religion; age; national origin; sexual orientation, gender expression or identity; disability; or any other classification protected by law. All persons are to be treated with respect and dignity. Forms of discrimination, or sexual harassment by any person, male or female, which creates an intimidating, hostile or offensive environment will not be tolerated under any circumstances. This form is to be used by students when he/she feels that discrimination has occurred and it needs investigation.

Student Complainant _____ Gender M / F

School _____ Grade _____

Home Address _____

Home Phone _____ Cell Phone _____

Date of alleged incident(s) _____

Name of person(s) you believe discriminated against you or another person

Where did the incident(s) occur

Name(s) of potential witness(es)

Type of Discrimination, check all that apply
Age:____ Color:____ Disability:____ Gender:____ Gender Identity:____ Race:____
National Origin:____ Religion:____ Retaliation:____ Sexual Harassment:____
Sexual Orientation____
Other (please describe) _____

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats requests, demands, etc.); what, if any, physical contact was involved; harm it caused you; etc. (Attach additional pages if necessary)

Remedy Being Sought:

This complaint is filed based on my honest belief that _____ has discriminated against or harassed me or another person. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief. Please submit this form to your school administrator for investigation and response.

Complainant Signature

Date

Complainant Name (Please Print)

School Administrator

Date

School Administrator Name (Please Print)

The following district level administrators have been designated to provide information and guidance concerning issues related to discrimination and sexual harassment:

For student to student violations:

For employee, volunteer to student violation:

Doug Finch
280 West 940 North
Provo, UT 84604
Director of Student Services
801-374-4631
douglasf@provo.edu

Jason Cox
280 West 940 North
Provo, UT 84604
Executive Director of Human Resources
801-374-4822
jasonc@provo.edu