



Provo City School District
Policy Series 1000: Board of Education

Policy No. 1103

Vacancies on the Board

Appointment A local school board shall fill vacancies on the Board by appointment, except where an election to a two-year term is required as set forth below. The Board must fill the vacancy within 30 days after it occurs, or the county legislative body or municipal legislative body shall fill the vacancy by appointment.

Interim appointment followed by election for two-year term In the event a vacancy on the Board occurs, or a letter of resignation is received by the Board, at least 14 days before the deadline for filing a declaration of candidacy for the Board, and at least two years of the vacated term will remain after the first Monday of January following the next school board election, then the vacancy on the Board shall be filled by an interim appointment for the remaining unexpired term, which term shall be followed by an election to fill a new two-year term for that Board position.

School board to provide notice of pending appointment and interview candidates Before appointing a person to fill a vacancy under this section, the Board shall give public notice of the vacancy and the pending appointment. This public notice shall:

- 1) Be given at least two weeks before the Board meeting where the vacancy will be filled;
- 2) Inform the public of:
 - a) The date, time, and place of the Board meeting at which the vacancy will be filled; and
 - b) The person to whom an interested person may submit his or her name for consideration for appointment to fill the vacancy and any deadline for that submission.

In an open meeting, the Board shall interview each person whose name was submitted for consideration and meets the qualifications for office regarding the person's qualifications.

Legal References

Utah Code Ann. 20A-1-511(1)(2012)
Utah Code Ann. 20A-1-511(2)(2012)
Utah Code Ann. 20A-1-511(3)(2012)

Synopsis

Appointment to the Board Interim
Appointment to the Board Board
Interviews and Selection of Interim
Board Members

Approved by Board of Education

August 13, 2013