

Provo City School District
Policy Series 5000: Personnel



Policy No. 5630

Volunteers

The Provo City School District Board of Education is committed to providing quality education for all students and recognizes the need to use appropriate and available resources to accomplish this goal. Community members, including Provo families, business leaders, and college students, who voluntarily contribute their time and talents to improve and enrich Provo schools are valuable assets. The Board of Education recognizes the many benefits afforded to students through the service of parents, guardians, and other community members who volunteer their time to assist in District activities and programs. The Board also recognizes that its students and employees should have the opportunity to learn and work in a safe environment and that some precautions must be taken regarding the individuals allowed to enter schools and provide volunteer service. Moreover, the Board must comply with state and federal laws and act to ensure the effective management of its programs and facilities. Therefore, this policy is adopted to outline the parameters of volunteer service within the District and to provide guidance to employees approving and using community volunteers.

A "**volunteer**" is a person, whether parent, guardian, or other community member, who donates time and services without pay or other compensation, except those expenses actually and reasonably incurred may be reimbursed as approved by the District.

The work of volunteers will supplement and in no way supplant or replace the work of the professional and/or support staff. Volunteers are not to be left alone with a student or students out of sight of an employee without having completed a background check.

Volunteers will work at the request of teachers, administrators and other designees.

The development and management of the volunteer program is under the direction of the superintendent and those to whom responsibility is delegated by the superintendent.

Legal References

Utah Code Ann. 53G-5-408
Utah Code Ann. § 67-20-3
Utah Code Ann. § 67-20-4
Utah Admin. Code R37-1-4

Synopsis:

Criminal Background Checks on School Personnel
Limitations of Liability for Volunteer Facilitators
Approval of Volunteers
Description of the Fund and its Activities

Approved by Board of Education: October 14, 2014