



Provo City School District
VOLUNTEER "B" AGREEMENT/CONSENT FOR REFERENCE CHECK AND BCI

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

School Location/Program for Volunteer Work _____

By signing below, you acknowledge that you have read and agree to the following conditions while serving as a PCSD volunteer:

- 1. Volunteers are selected and approved at the discretion of the school administration, or program supervisor, and must follow directives and instruction given to fulfill the volunteer assignment.
2. Volunteers must not share or discuss their personal religious or political beliefs with or in the presence of students, and must be civil, ethical, and honest in all volunteer related activities.
3. Volunteers who become aware of any potential disciplinary issue must report the issue to a supervisor or school administrator.
4. Volunteers should report for duty to the school office or other assigned location as directed by the School Administration or Program Supervisor and wear appropriate identification/credentials as directed.
5. Volunteers must maintain appropriate social boundaries with students and should not communicate with students outside of the role of an approved volunteer through phone, text, social media, or in person.
6. Volunteers hold no authority over any aspect of school or district programs, student participation or discipline, or other decision-making capacity, and may not represent themselves as such.
7. Volunteers must maintain the confidentiality of student records and other information obtained during the course of volunteer service.
8. Properly recognized volunteers performing an approved service as assigned by the school or District may be eligible for worker's compensation in case of an injury received in the course of the volunteer service. They may also be eligible for liability protection and indemnification normally afforded to paid employees of the District.

BCI/REFERENCE CHECK: Utah Codes 53G-11-402 & 53G-11-410 require that a volunteer who will be given significant unsupervised access to a student in connection with the volunteer assignment submit to a nationwide criminal background check and ongoing monitoring as a condition of the assignment. The volunteer must also provide a reference, and contact information to Provo City School District of the most recent prior employer to determine if any employment action was taken, or discipline imposed for the physical or sexual abuse of a child or student by the potential volunteer.

Recent Employer Contact _____ Phone/Email _____

Recent Employer Contact _____ Phone/Email _____

Volunteer Signature _____ Date _____

Program Supervisor/School Administration Approval:

The above volunteer candidate has been approved to complete volunteer service at my location. I have completed the appropriate reference check(s) and authorize this volunteer candidate to complete a Criminal Background Check and report to his/her volunteer assignment upon completion.

Administrator Signature _____ Account Code for BCI Fee _____ Date _____