



REGISTRATION AND SCHOOL INFORMATION NEWSLETTER

2018-19 SCHOOL YEAR



Para obtener esta carta en Español, por favor visite:
<http://provo.edu/news/boletin-anual-del-distrito>



Provo City School District
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SUPERINTENDENT'S MESSAGE

We are approaching the 2018–2019 school year! We have an exciting year ahead, but first I'm going to take an opportunity to look back.

Thanks to the tremendous support of the voters back in November 2014, we are opening our final two schools as part of that reconstruction bond. Provost Elementary School and Provo High School are both ready to receive students, and both schools will be holding opening celebrations during the first full week of August. Both schools are wonderful new facilities. They, along with Sunset View Elementary, Rock Canyon Elementary, and Edgemont Elementary, represent the five schools that were part of the bond ballot initiative passed by voters in 2014. Throughout this newsletter are pictures of each of these new schools. I have every confidence this fall will be an even more energy-laden beginning of the school year in Provo, with these two shiny new schools welcoming in students, staff, and community. Please come by our schools to see these wonderful new additions to the community.

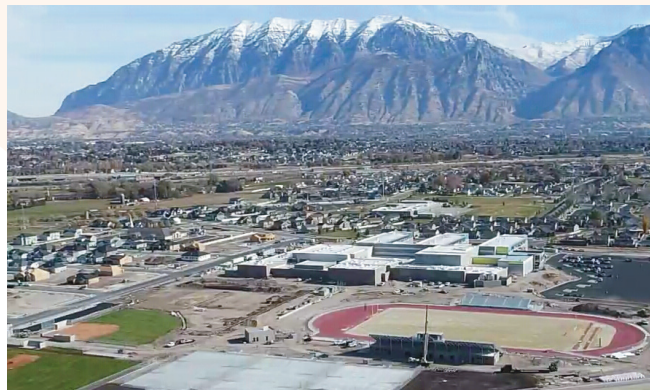
Significant improvements are taking place in Provo City School District. The 2017 – 2018 school year saw a seven point rise in our graduation rates. The state calculations go all the way through until September 30 of each year. However, based on the number of graduates at Timpview, Independence, and Provo High, our early percentage rate has risen dramatically again. The Board has set the goal of an overall district rate of 91% for this year. I expect we will be close to that at least. Two years down the road, the goal rises to 93%, and yet again two years hence it rises to 95%. These are aggressive benchmarks that we are pursuing with dedication. I look forward to being able to continue to watch more and more of our students meet this important milestone in their lives.

The 2017–18 school year also brought innumerable recognitions across the District. Individual teachers and administrators were recognized for excellence. Schools and programs were as well. Our finance and child nutrition programs are continuing to perform at unrivaled levels: they continue to garner, year after year, top recognitions among school districts in the state of Utah. Our test scores on the state assessments have continued to rise. ACT testing and Advanced Placement tests continue to grow in both participation and proficiency rates. Like other schools in the district in prior years, this past year brought a state and national level recognition to Spring Creek Elementary School. Located in Southeast Provo, Spring Creek was selected as a National Title I School for its performance on state assessments and also for becoming a welcoming, responsive school. Timpview High School has recently risen even further on the list of top schools in the state of Utah according to a national publication. The list of successes and verifiable improvements is long and impressive. I invite you to connect with your neighborhood schools to learn more about the hard work going on within.

And so we are about to begin another school year. I invite you to review our websites, both for the school of your interest and the District. The prior school year brought with it some attention and worry due to school safety issues across the country. Parents and students are most understandably concerned. School and district websites note our ongoing efforts to improve the safety, security, and sense of community within our schools. We are grateful that you have entrusted your children to us. We are committed to loving and caring for them as you would hope.

I wish you a good remainder of the summer, and a wonderful start to the 2018–2019 school year here in Provo City School District.

Keith C. Rittel
Provo City School District Superintendent



Aerial Photo of Provo High, June, 2018



Aerial Photo of Provost Elementary, June, 2018



Aerial Photo of Rock Canyon Elementary, June, 2018



Aerial Photo of Edgemont Elementary, June, 2018



Aerial Photo of Sunset View Elementary, June, 2018

BOARD OF EDUCATION MESSAGE

When considering the potential benefits of education, the idea of stable and successful financial futures for our children generally comes to mind. While this alone can be a valid reason for us to encourage education, the benefits of education on the quality of life are far broader than what we normally consider. The improvements that stem from education span from the realm of financial stability to that of mental stability and even increased life expectancy.

According to the Global Partnership on Education, the benefits of education to individuals and our community are significant and varied. For example:

- One extra year of schooling increases an individual's earnings by up to 10%.
- One additional school year can increase a woman's earning by 10% to 20%.
- 420 million people would be lifted out of poverty with a secondary education, thus reducing the number of poor worldwide by more than half.
- Each additional year of average schooling raises average annual gross domestic product (GDP) by .37%.
- Every \$1 invested in K-12 education returns nearly \$5 to the community.
- A one year increase in median education level is associated with a more than 13% jump in political primary turnout.
- Graduating from high school improves the quality of health, reduces dependence on public health programs by 60 percent, and cuts by six times the rate of alcohol and substance abuse.
- Average annual public health costs are \$3,300 per dropout, \$1,400 per high school graduate, and \$190 per college graduate.
- A child whose mother can read is 50% more likely to live past the age of five.
- If all mothers in the world completed the equivalent of an elementary education, maternal deaths would be reduced by two-thirds, saving 189,000 lives.
- Life expectancy in the United States increases more than 9 years if a student graduates from high school.



At Provo City School District, we understand that we must perform our duties in the school district as if our students lives depend on it...because they do.

In Provo, we are enthusiastic about what can be accomplished through education. As I have said before: "We believe in education as a catalyst for opportunity. We believe in education as a disruptor of poverty. We believe in education as a facilitator of prosperity. We believe in education as a promoter of understanding and decency. We believe in education as a generator of optimism, a producer of hope, and an engine of growth, achievement, success, and well-being for individuals, families, and our community."

We on the Provo Board of Education are so grateful to all of the educators, patrons and volunteers in our district who act on these beliefs to ensure the brightest possible future for our students and our community. Thank you all for being part of Provo City School District and have a great year.

Sincerely,
McKay R. Jensen
President of the Provo Board of Education

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Vice President
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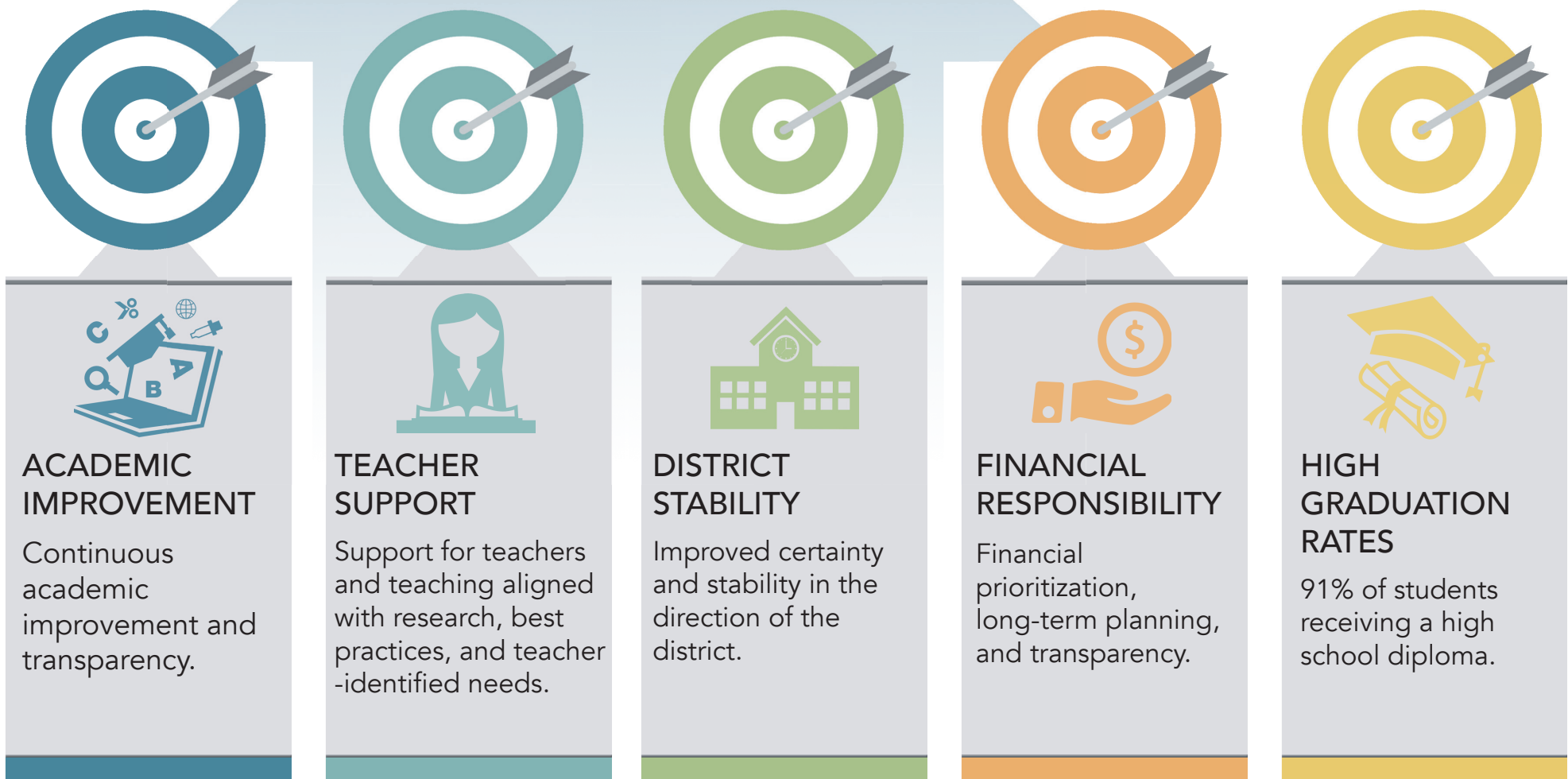
Julie Rash
District 5



Rebecca Nielsen
District 6



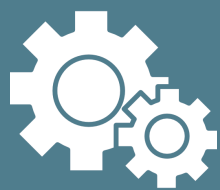
AIM: Every student will end each school year having met or exceeded the essential learning standards, fully prepared for the next grade/course.



As emphasized by Connie Moss and Susan Brookhart in *Learning Targets*, “our beliefs are the best predictors of our actions in any situation,” the district aim statement establishes our core belief and is the foundation of the actions we plan and take. And, this belief predicts our actions:

- We have an improvement plan that focuses on student outcomes.
- We will execute our plan together.
- We will review and measure our performance.
- We will continuously improve teaching and learning.

SUCCESS FOR EVERY STUDENT: THE PROVO WAY



PLAN: To accomplish our goal, we collaborate to set our priorities in this district improvement plan. As we implement this plan, we evaluate our impact and improve our actions as needed with a focus on student success.

The District Improvement Plan has two phases; each phase includes a goal in each of John Hattie’s Visible Learning categories.

ACTIVE LEARNER (SELF-EFFICACY) *Student Factor- Phase 1*

Students who believe they can learn will be motivated to master the learning targets and persistently be able to use the success criteria to measure success.

TEACHER CLARITY *Teacher Factor-Phase 1*

Teacher clarity is the effective use of learning targets, success criteria, performances of understanding, feedback, and formative assessment.

ACTIVE PARENTAL ENGAGEMENT *Home Factor-Phase 1*

Parents actively engaged in their child’s learning at school and at home.

REPEATED READINGS *Curriculum Factor-Phase 1*

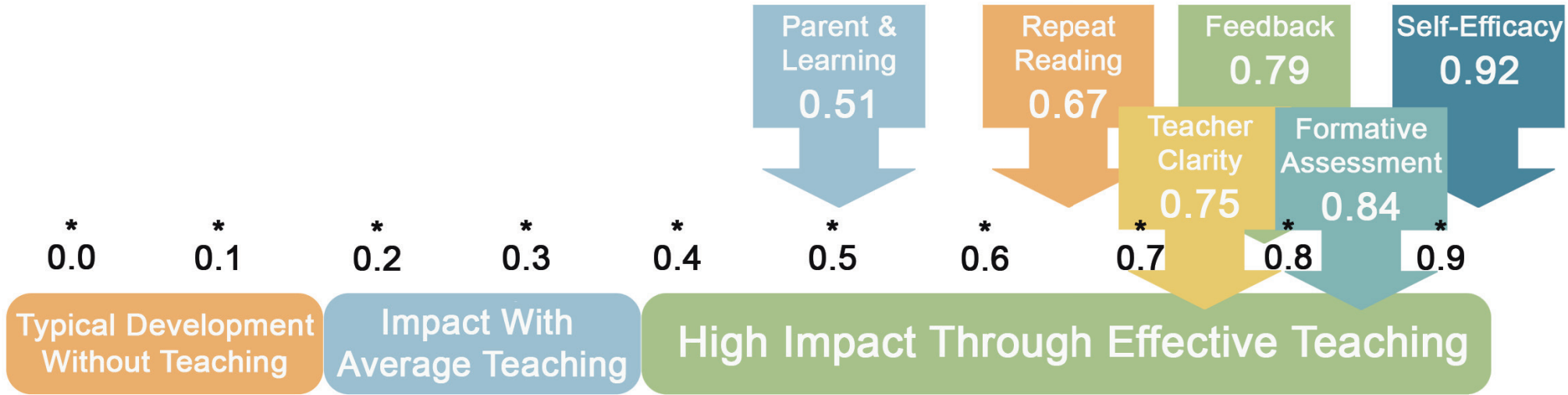
Repeated readings in curriculum means curricular materials provide beginning readers with short passages of text to reread until a satisfactory level of fluency is achieved.

INSTRUCTIONAL LEADERSHIP *School Factor-Phase 1*

Administrators focus on teaching and learning—especially measurable student progress—to help ensure student and teacher success.

FEEDBACK *Teaching Approach Factor-Phase 1*

Feedback is timely information about the performance of a task. Teachers give feedback to students, students give feedback to teachers, and teachers train students to give peer feedback.



SCHOOL REGISTRATION INFORMATION



Kindergarten and New Elementary Student Registration

Pre-registration for all new students in kindergarten through sixth grade and those not previously registered will be done through the online registration system. Visit <http://www.grades.provo.edu> for detailed information and to access the online registration.

If you are in doubt as to which school to attend, please contact Student Services at 801-374-4838 for assistance in English or Spanish, your school's office or visit the Provo City Geographical Viewer at <https://provo.edu/school-boundary-locator/>

By state law, no student may attend kindergarten unless the child is five years old on or before September 1, 2018. Parents registering kindergarten children or new students to the district must bring an original birth certificate (not a copy), an up-to-date record of immunizations, and proof of address. Please contact your child's school to submit these documents.

Online Registration for New and Returning Students
Provo City School District utilizes an online registration system. This system will allow you to enter your demographic data for new students. You may access the online system from any place with Internet access. For detailed instructions on how to access the online registration, visit <http://www.grades.provo.edu> and click on the "New Student Registration" tab.

All returning students can access and/or update demographic data from the Parent Portal Account in PowerSchool starting August 10 through September 15. If you do not have an account, visit <http://www.grades.provo.edu> and click the "Create Parent Account" tab to find step-by-step instructions.

A returning student is one that was enrolled on May 25, 2018 in a Provo City School District school. If the student was absent prior to this date they are still considered enrolled. If a student was withdrawn prior to July 15, they will need to register as a new student. Please contact either Student Services at 801-374-4838 for assistance in both English and Spanish or your school's office.

Centennial Middle School Information

New Students: Students who have moved into the Centennial boundaries, or have been accepted through school choice, and have not had an opportunity to fill out a preliminary class schedule, may do so on August 1-3 from 9 am until 2 pm. The following documents are required for registration: birth certificate, immunization records, and proof of residency (mortgage or rental agreement, or a current utility bill which includes gas, power for Provo City.) Please call 801-370-4621 for more information.



Important Dates:
Back to School Night: Tuesday August 14, 2018 4 – 6 p.m.
School Begins: Wednesday August 15, 2018

Timberwolf Class Schedule/Registration Days: All students are encouraged to attend Centennial Registration Days on August 6, 7, or 8 from 9 a.m. until 2 p.m.

This is your opportunity to complete a variety of important tasks, such as paying your school fees, picking up your class schedule, updating your information on PowerSchool, and taking school pictures. We anticipate that it will take approximately 45-60 minutes to complete all activities.

Sessions are organized by the family's last name. Please see the schedule that follows. Students that do not attend registration will be unable to pick up their final class schedule until the first day of school.

Last names beginning with:

A – J	Monday, August 6	9 a.m. - 2 p.m.
K – S	Tuesday, August 7	9 a.m. - 2 p.m.
T – Z	Wednesday, August 8	9 a.m. - 2 p.m.

Dixon Middle School Information

Registration: All parents/guardians must update/verify students' information online at www.grades.provo.edu/public as soon as possible to ensure Dixon has correct demographic and emergency contact information. If you need to set up a parent account, choose the New Student Registration tab.



New Students: Students who have moved into the Dixon boundaries or have been accepted through school choice, and have not had an opportunity to request their classes, may do so on **August 2-3 from 8 a.m. until 2 p.m.** The following documents are required for new student enrollment: birth certificate, immunization records, and proof of residency (mortgage or rental agreement, or current utility bill).

Immunizations: Incoming 7th grade students are required to have the following immunizations: Meningitis, Tdap booster, and two Varicella shots or previous history of chicken pox.

Returning Students: Students who receive incomplete schedules in the August mailing, or those requesting schedule changes should visit Dixon's counselors August 6-9 (8 a.m.-2 p.m.) to complete their schedule.

All School Fees – FREE Dixon t-shirt: Fee payment information is delivered by mail the first week of August. Fees should be paid or waived (see Fee Waiver info in Dixon's mailing) by Tuesday, August 14. Those meeting this deadline will receive a FREE Dixon t-shirt.

New Student Orientation: All students new to Dixon may attend orientation on August 6th to make new friends and learn more about Dixon.

Students can choose to attend a morning session from 8:30 a.m. – 11:30 a.m. or an afternoon session from 12:30 p.m. – 3:30 p.m.

Back to School Open House: August 13 from 4:00 p.m. to 6:00 p.m.

First Day of School: Only 7th grade students will report to Dixon on Wednesday, August 15 at 8 a.m. for a full day of school. All students will report for classes on Thursday, August 16 at 8 a.m.

Picture Day: Wednesday, August 22

Independence High School Information

Registration:

- Monday, August 13 9 a.m. to 3 p.m.
- Tuesday, August 14 9 a.m. to 3 p.m.

A parent/legal guardian and student must come to sign other IHS-appropriate forms. Each student must register every year, even if they attended Independence High School last year.



New students applying to attend Independence High should bring a completed application to IHS the first week of August.

School Fees: Be prepared to pay for school fees. Registration fees this year will be \$100.00. We accept cash, checks, debit or credit cards. To apply for fee waivers, please bring the last two current pay stubs or income tax returns from the prior year.

Provo High School Information

New Student Registration: Students new to Provo City School District need to schedule an appointment for registration.

New students must complete online registration (<http://www.grades.provo.edu>) before calling to set up an appointment. Once the online registration is complete, you may call the Counseling Office at 801-373-6550 beginning August 1 for an appointment.



Please bring the following items to your appointment:

- Original birth certificate (not a copy)
- Up-to-date record of immunizations

Additionally, any students enrolling in a school year who have been out of the country for six months or more need to have a completed TB test and the results.

- Proof of address (utility bill, housing contract, etc.)
- Transcripts from previous school

Enrollment cannot be completed without these documents.

Fees: Fees can be paid online at myschoolfees.com.

Bulldog Days: Additional information about Bulldog Days and other beginning of the year activities will be posted on the school website (<http://provohigh.provo.edu/>), social media platforms, and sent via email and mail as it becomes available. Thank you!

Timpview High School Information

Registration Days: All students are encouraged to attend registration to get their picture taken and pay school registration fees. It is important that parents update their emergency information along with phone numbers and emails on PowerSchool. To avoid waiting in line you can pay fees online at myschoolfees.com.



Registration will take place on August 6 and August 7 from 8 a.m.-3 p.m.

During registration students will be able to:

- Pay registration fees
- Take school picture
- Update PowerSchool information/emergency information
- Tour the school and receive a locker
- Fill out a fee waiver (if applicable). To apply for a fee waiver please bring parent/guardians last two current pay stubs OR income tax return from 2017.

2018-2019 Calendar	
August 15.....	Classwork Begins
September 3.....	Labor Day (no classes)
October 17.....	1st Term Ends
October 18-22.....	Fall Break
October 23	PD Day (no classes)
November 21-23.....	Thanksgiving Break
November 24.....	Common Comp. Day (no classes)
December 21 - January 4.....	Christmas Break
January 7.....	School Resumes
January 11	2nd Term Ends
January 21.....	Martin Luther King, Jr. Day (no classes)
January 22	PD Day (no classes)
February 18.....	President's Day (no classes)
February 19	PD Day (no classes)
March 15.....	3rd Term Ends
April 1.....	Common Comp. Day (no classes)
April 2-5.....	Spring Break
May 24.....	4th Term and Classwork Ends

School Time Schedules

<u>Elementary School</u>	<u>Begin</u>	<u>Release</u>	<u>Early Release Friday</u>
Amelia Earhart	8:40 a.m.	3:20 p.m.	1:30 p.m.
Canyon Crest	8:50 a.m.	3:30 p.m.	1:40 p.m.
Edgemont	8:40 a.m.	3:20 p.m.	1:30 p.m.
Franklin	8:40 a.m.	3:20 p.m.	1:30 p.m.
Lakeview	8:20 a.m.	3:00 p.m.	1:10 p.m.
Provo Peaks	8:40 a.m.	3:20 p.m.	1:30 p.m.
Provost	8:25 a.m.	3:10 p.m.	1:20 p.m.
Rock Canyon	8:40 a.m.	3:20 p.m.	1:30 p.m.
Spring Creek	8:45 a.m.	3:30 p.m.	1:30 p.m.
Sunset View	8:40 a.m.	3:20 p.m.	1:30 p.m.
Timpanogos	8:20 a.m.	3:05 p.m.	1:30 p.m.
Wasatch	8:40 a.m.	3:20 p.m.	1:30 p.m.
Westridge	8:40 a.m.	3:20 p.m.	1:30 p.m.
<u>Middle School</u>	<u>Begin</u>	<u>Release</u>	<u>Late Start Monday</u>
Centennial	8:05 a.m.	2:55 p.m.	9:25 a.m.
Dixon	8:00 a.m.	2:50 p.m.	9:20 a.m.
<u>High School</u>	<u>Begin</u>	<u>Release</u>	<u>Early Release</u>
Independence	8:25 a.m.	3:00 p.m.	Friday 1:40 p.m.
Provo	8:00 a.m.	2:15 p.m.	None
Timpview	7:30 a.m.	2:15 p.m.	Monday 1:35 p.m.



Early Intervention Preschool Information

PCSD is now offering a tuition-based preschool located at Sunrise Preschool. Sunrise serves students with disabilities and is looking for typical peers ages 3-5 years old that can model age appropriate skills. The curriculum follows the state-approved standards and is an excellent learning environment with highly trained teachers and staff.

For more information contact us at:

- Phone - 801-374-4915
- Website - www.preschool.provo.edu
- Facebook - @SunrisePreschoolProvo
- Instagram - @sunrise_preschool_provo

Title I Preschool Information

The district is excited to continue offering Title I Preschool at four locations this Fall. The preschool classes are currently full for this school year. However, screening for possible placement/waiting list will continue throughout the year; often times there is movement and spots become available.

- Provo Peaks Elementary will serve Provo Peaks and Timpanogos students
- Franklin Elementary will serve Franklin students
- Spring Creek Elementary will serve Spring Creek and Provost students
- Sunset View Elementary will serve Sunset View and Amelia Earhart students

Eligibility Requirements:

- Students must live in the boundary of a Title I school
- Students must be 4 years old by September 1 of the current school year
- Students qualify for the program though a screening process; students who are most at-risk of meeting standards will have priority placement

If you are interested in having your child screened, please contact the Title I Office at 801-370-4616; or you may visit our website to fill out the registration link: <https://provo.edu/preschool/title-i-preschool-registration/>

Fee Waivers

Fee Waiver Applications are available at: <https://www.schools.utah.gov/policy/resources>. Parent(s)/guardian(s) shall provide income eligibility documentation in the form of income tax returns or current pay stubs demonstrating compliance with requirements. Fee Waiver applications and income documentation should be turned in to the middle school and/or high school that the student(s) attends. Fee Waiver eligibility is determined at the school site. See Fee Waiver Application for more details.

Immunizations

Utah law requires that school records include complete immunization records. Records must include documentation of the day, month and year for each immunization.

Kindergarten Entry Requirements

For students entering Kindergarten:

- 5 DTP/DTaP/DT - 4 doses if 4th dose was given on/after the 4th birthday
- 4 Polio - 3 doses if 3rd dose was given on/after the 4th birthday
- 2 Measles, Mumps, Rubella (MMR)
- 3 Hepatitis B
- 2 Hepatitis A
- 2 Varicella (Chickenpox) - history of disease is acceptable, parent must sign verification statement on school immunization record

Second to Sixth Grade Entry Requirements

For students entering 2 through 6:

- 5 DTP/DTaP/DT - 4 doses if 4th dose was given on/after the 4th birthday
- 4 Polio - 3 doses if 3rd dose was given on/after the 4th birthday
- 2 Measles, Mumps, Rubella (MMR)
- 3 Hepatitis B
- 2 Hepatitis A
- 1 Varicella (Chickenpox) - history of disease is acceptable, parent must sign verification statement on school immunization record.

Additional Entry Requirements for Seventh and Eighth Grades *(must have K - 6 grade requirements)*

For students entering seventh grade (these are in addition to elementary grade requirements):

- 1DTap
- 2 Varicella (Chickenpox) - history of disease is acceptable, parent must sign verification statement on school immunization record.
- 1 Meningococcal

Additional Ninth to Twelfth Grade Entry Requirements

(Must have K - 6 grade requirements)

- 1 Tdap

State law requires that students with incomplete immunization records be excluded from school. If the school does not have this record, please send this information to your child's school. If you have questions concerning the requirements, call the Utah County Health Department at 801-851-7025. For complete immunization rules, please refer to the Utah Immunization Guide book that can be found at www.immunize-utah.org

Exemptions All Kindergarten, 7th grade and new students to the District who claim a personal immunization exemption must complete an online module available AFTER July 1, 2018 at immunize-utah.org.

Open Enrollment – School Choice

Parents interested in having their students attend a different school than their boundary school are required to fill out an application. Applications are available online at <https://provo.edu/student-services/open-enrollment/>. The early enrollment window for open enrollment begins Dec.1 and closes the third Friday in February. The late enrollment window begins the fourth Monday in February and remains open until the programs are full. Notification of acceptance or rejection for the early enrollment period is sent by March 31. Notifications for the late enrollment period are sent as room becomes available but it can take up to the Friday before school starts. Please note that it is against state law to have waiting lists. Applications do not forward from year to year.

Education for Students with Disabilities

Provo City School District offers a variety of educational programs and support services designed to help children who are in need of special education and related services or Section 504 supports.

If you suspect your child may have a disability that affects his/her ability to learn, please notify your local school. You may also contact the Provo City School District Special Education Office at 801-374-4933 or the Student Services Office for Section 504 support at 801-374-4814.

Provo eSchool

Provo eSchool is Provo City School District's online school. We offer a large variety of courses, including world languages starting as young as third grade! Students in grades K-8 may enroll full-time at eSchool and students in grades 1-12 may dual enroll with another school in the district. Full-

time students should fill out the forms available on our website. Dual-enrolled students must receive counselor approval before including eSchool courses in their schedule. eSchool classes are part of a student's schedule, they are not supplemental. To learn more please visit: <https://eSchool.provo.edu> or e-mail us at eschool@provo.edu.

Transportation

School bus routes for the 2018-2019 school year will be posted on August 1. Please check as buses, times or stop locations may have changed. To find bus route information search under the "For Parents" drop down tab at <https://provo.edu> or your school's website and click on the Bus Stops link. Please refer to the district website throughout the year for information pertaining to school bus transportation. Please remember that walk

zones are 1.5 miles for elementary schools and 2 miles for secondary schools. Per state standards, if you live at or under that distance, you do not qualify for transportation. Students may only ride their assigned bus as per district policy 6605 P1. All transportation policies may be found on the district website.



QUICK REFERENCE SCHOOL DIRECTORY

Provo City School District	280 W. 940 North	(801)374-4800
<u>Elementary Schools</u>		
Amelia Earhart	2585 W. 200 South	(801)370-4630
Canyon Crest	4664 N. Canyon Road	(801)221-9873
CAS	665 E. Center	(801)374-4940
Edgemont	566 E. 3650 North	(801)221-9984
Franklin	350 S. 600 West	(801)374-4925
Lakeview	2899 W. 1390 North	(801)374-4990
Provo Peaks	665 E. Center	(801)374-4940
Provost	629 S. 900 East	(801)374-4960
Rock Canyon	435 E. 2320 North	(801)374-4935
Spring Creek	1740 S. Nevada Avenue	(801)370-4650
Sunset View	1520 W. 600 South	(801)374-4950
Timpanogos	449 N. 500 West	(801)374-4955
Wasatch	1080 N. 900 East	(801)374-4910
Westridge	1720 W. 1460 North	(801)374-4870
<u>Middle Schools</u>		
Centennial	305 E. 2320 North	(801)370-4621
Dixon	750 W. 200 North	(801)374-4980
<u>High Schools</u>		
Independence	636 N. Independence Avenue	(801)374-4920
Provo	1300 Lakeshore Drive	(801)373-6550
Timpview	3570 N. 650 East	(801)221-9720
<u>Specialty Schools</u>		
Adult ESOL	750 W. 200 North	(801)374-4904
eSchool	280 W. 940 North	(801)374-4810
Oak Springs	1300 E. Center	(801)374-4858
Provo Adult Education	636 N. Independence Avenue	(801)374-4840
Slate Canyon	1991 S. State	(801)374-4830
Sunrise Preschool	87 N. 700 East	(801)374-4915

Child Nutrition

The Child Nutrition program has had another great school year, including winning their 9th consecutive “Best of State” award in the category of Education Support Personnel. They were also awarded the "Best of State" BOSS Statue over all other education medal winners! They look forward to another successful school year in 2018/2019!



School meals are an integral part of a child’s educational experience. Students who receive enough to eat do better in school, allowing them to reach their full potential! Our district strongly supports every student in their need to be happy, healthy, and ready to learn. Meal Charging Policy 6710 P1 is implemented to ensure students have access to meals at school even if they do not have money in their lunch account or in hand to pay. Meals will never be taken from a student because of inability to pay (<https://provo.edu/wp-content/uploads/2017/01/09072017-6710P1-MealCharging.pdf>).

Our online application process is successful and a preferred method of applying for the Free and Reduced program. We will accept online applications for the new school year starting July 24th via www.schoollunchapp.com. Links will be available on district and school websites, and following online student registration steps.

Maintaining fiscal responsibility, breakfast and lunch prices will remain the same for school year 2018/2019. Reduced prices: breakfast is \$.30 and lunch is \$.40. Full pay prices: breakfast K-12 is \$1.50; elementary lunch is \$2.00 and secondary lunch is \$2.25. Adult prices: breakfast is \$2.00 and lunch is \$4.00.

Our staff love to serve your children and work diligently to build an award winning program earning local and national recognition! Parents can follow us on Facebook at www.facebook.com/ITSmeal-sprovo, @ITSMealsProvo on Twitter, and ITSMeals Provo on Pinterest.

Application Procedures for Dual Language Immersion (DLI)

The Dual Language Immersion program is available in Mandarin Chinese, French, Portuguese and Spanish. The program seeks to enroll students of varying backgrounds and all ability levels. Applications are open to all students entering 1st grade. The submission of the applications for 2019-2020 school year will start Dec. 1, 2018 and ends on the third Friday in February for the early enrollment period. The late enrollment period will begin the fourth Monday in February and remain open until all the programs are full. Applications will be processed in the Student Services Office. Detailed information will be posted on our website and mailed out to all the enrolled Kindergarten students in November. Parents should review Policy 4125 procedure P2 for questions about the process at <https://provo.edu/wp-content/uploads/2017/01/4125P2EnrollmentinDistrictInstructionalPrograms.pdf>. For information about the program visit <https://provo.edu/teaching-learning/dual-language-immersion/>

Provo Adult Education Programs

Provo Adult Education provides the necessary classes to adults seeking their high school diploma and/or preparation for the GED. Classes are held at 636 North Independence Avenue and are available during both day and evening hours. Please call 801 374-4840 for additional information.

2018-2019 Class Schedule

First Term.....August 15 to October 17
Second Term.....October 23 to January 11
Third Term.....January 14 to March 15
Fourth Term.....March 18 to May 24

Provo Adult ELL is a program providing classes for students to learn or improve their English language skills. Classes are held at Dixon Middle School, located at 750 West 200 North. Day and evening classes are available. Please call (801)374-4904 for registration dates and any additional information.

2018-2019 Class Schedule

First Semester Registration July 10 - 12
First Semester.....July 31 to December 6
Second Semester Registration.....January 8 - 10
Second Semester.....January 22 to May 31

Medicaid/CHIP

Keeping your family healthy is important. But without health insurance, it isn’t always easy. Emergency medical costs can quickly break your budget. Medicaid or CHIP may be able to help. Medicaid is a federal medical program for the whole family and CHIP is a state health insurance plan for the children of Utah families. If your family doesn’t have health insurance you may qualify. Working families may qualify. CHIP covers:

- Well-Child Exams
- Immunizations
- Doctor Visits
- Hospital and Emergency Care
- Prescriptions
- Hearing and Eye Exams
- Mental Health Services
- Dental Care

Please contact the Provo City School District eligibility office at the: Hillside Building 243 E 2320 N (corner tan colored multi level building in front and to the west of Centennial Middle School) Provo, Utah 84604

801-221-9497 – Main number- Ask for Iris Pruneda
801-221-9695 – Fax number

Office Hours: Monday through Friday: 8:00 am to 4:30 pm

Apply online at: www.jobs.utah.gov/mycase

You may contact us for application assistance.
We also speak Spanish



Non-Discrimination

Provo City School District does not knowingly discriminate on the basis of race, color, religion, age, national origin, sexual orientation, gender expression or identity, disability, or any other classification protected by law, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal law and state laws including but not limited to, Title VI and VII of the Civil Rights Act, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and the Individuals with Disabilities Education Improvement Act. Inquiries or complaints regarding the non-discrimination policies may be directed to an individual's principal and/or the District Compliance Officers. Grievance procedures have been established for students, parents, and employees who believe discrimination has been shown by the Provo City School District.

Specific complaints of alleged discrimination should be referred to:

For student matters:
Douglas Finch
Assistant Superintendent
Provo City School District
280 West 940 North
Provo, Utah 84604
douglasf@provo.edu
(801) 374-4814

For employee matters:
Jason Cox
Deputy Superintendent
Provo City School District
280 West 940 North
Provo, Utah 84604
jasonc@provo.edu
(801) 374-4822

Please go to www.provo.edu to review the complete Non-Discrimination policy (Policy 3240), procedure and grievance form.

Asbestos Notice

Scientific evidence has demonstrated that asbestos-containing material can be harmful to the human body. As per Federal regulations, Provo schools have been inspected and sampled for asbestos-containing materials. These inspections have resulted in asbestos management plans which show the amount and location of asbestos in each school building and the actions taken to reduce contact with these materials. These plans have been sent to the state authority in charge of asbestos abatement and are available for inspection at each school site in the principal's office. For more information on our asbestos management plans and the specific abatement decisions, please contact Mark Wheeler at (801)374-4922.

JOIN YOUR SCHOOL’S SOCIAL MEDIA TO KEEP UPDATED!

Each school in the Provo City School District has a Facebook page, Instagram account and Twitter feed! Join these pages to keep updated on recent news, events and notifications. If you have school and/or community news that you would like to see posted on Facebook, Instagram or Twitter, you can contact your school's Social Media Content Manager by messaging them on Facebook or calling your child's school.

School	Facebook	Instagram	Twitter
Provo City School District	@provoschooldistrict	@provocityschooldistrict	@ProvoSchoolDist
Amelia Earhart	@ameliaearhartprovo	@ameliaprovo	@AmeliaPCSD
Canyon Crest	@canyoncretelementaryprovo	@canyoncrestpta	@CanyonCrestPCSD
Edgemont	@EdgemontElementary	@edgemont_elementary	@edgemonteagle
Franklin	@FranklinElementarySchool	@franklin_elem	@Franklin_Elem
Lakeview	@LakeviewElementaryProvo	@lakeviewlion	
Provo Peaks	@Provo-Peaks-Elementary	@provopeaks	@provopeaks1
Provost	@provostelementary		@provostsm
Rock Canyon	@rockcanyonelementary	@rockcanyonelem	@rockcanyonelem
Spring Creek	@springcreekelementary	@springcreekprovo	@SpringCreekPCSD
Sunset View	@SVDragonsProvo	@svdragons_provo	@SVDragons_Provo
Timpanogos	@timpanogoselementary	@timpanogos_elementary	@TimpTigers
Wasatch	@WasatchSchool	@wasatchschool	@WasatchSchool
Westridge	@WestridgeElementaryProvo	@westridgeprovo	@WestridgeSM
Centennial	@CMStimberwolves	@centennialmiddle	
Dixon	@dmsprovo	@dmsprovo	@DixonProvoUt
Independence	@independencelions	@lionsindependence	@lionsihs
Provo High	@ProvoHigh	@phsofficial	@ProvoHighSchool
Timpview	@timpview.tbirds	@timpview_t_birds	@timpview_tbirds
Provo Transition Services	@ProvoTrasition	@provotransition	@ProvoTrasition
eSchool	@eSchoolProvo		
Provo Adult Ed	@provoadulted	@provoadulted	@provoadulted
Sunrise Preschool	@Sunrisepreschoolprovo	@sunrise_preschool_provo	
Child Nutrition Program	ITSMealsProvo	@itsmealspcsd	@ITSMealsProvo

Find out more at: <https://provo.edu/public-relations/content-manager-directory/>

CAREER AND TECHNICAL EDUCATION (CTE) HIGHLIGHTS

Career and Technical Education (CTE) classes provide opportunities in our schools for educational concepts to come to life in the form of real-life practices and problem solving associated with today's modern STEM (science, technology, engineering and math) in businesses and industries. CTE provides students with the opportunity to explore a variety of career areas in their middle school and high school years that will equip him/her with the academic knowledge and technical/employment skills vital for entry into the evolving workforce of the 21st century. Listed below are some of the many achievements that students have attained through their various CTE programs this past school year.



Career and Technology Education (CTE) Highlights

- 24 Provo High DECA students received high scores in their division at the State DECA competition. 18 of these students were qualified to attend the International DECA Career Development Conference in Atlanta, Georgia. Provo High also had a large number of students who attended the state competition and had students named finalists and top finalists in their business event categories.
- Carter Norton, a student at Timpview, completed the CTE Medical Pathway and is now working as a Medical Assistant at WorkMed for Intermountain Hospital.
- 27 Timpview High students placed in the top 10 in their specific category at the Utah HOSA State Conference.
- Jared Eberhard and Davu Chau, students at Provo High, earned their Microsoft Office Specialist (MOS) Masters. MOS Masters is the highest level of certification that can be earned in Microsoft. These two students passed six Certiport industry exams in Microsoft 2016 that included: Word, Excel, PowerPoint, Outlook, Word Expert, and Excel Expert. Currently, there are nine MOS Masters in the state. Provo High is tied for second at state with two MOS Masters.
- Provo High art students created two murals that are displayed at the Mountainland Headstart buildings in both Orem and Lehi.
- Provo High students competed in the business division at Code Camp against three other teams. Provo High took second place in that division.
- Dixon Middle School students did an outstanding job at the State TSA Conference this year. There were 23 students representing Dixon that competed in 22 events. The students won six first place team awards, six second place awards, and three third place awards. The team won more first place awards this year than in years past, with many students eligible to attend the National TSA Conference in June.
- Six Timpview FBLA students qualified for and competed at the FBLA National Leadership Conference: Ellie Diether, Teresa Gao, Taylor Bollinger, Rheanna Dunbar, Emily Rodriguez, and Nancy Rodriguez. These students represented Timpview High and Utah State FBLA in Baltimore June 28-July 1.

Congratulations to all of these students for their outstanding work and enthusiasm in their CTE programs. We also appreciate the countless business, industry and higher education partners that support us in our health care career day, comprehensive high school career fairs, middle school career exploration days and Reality Town events. We are providing a richer opportunity for our students learning because of the wonderful support we receive.



For more information on CTE classes and CTSO clubs at your school please visit the district website at provo.edu/cte or talk to your school counselor.



STEM Highlights

- Provo City School District has dedicated a space for STEM and CTE education at the Grandview Technology Center. Space in this location will be used to help teachers learn about STEM and CTE programs. Resources will be available for teacher checkout as well as training provided on content, STEM pedagogy and resources.
- The STEM Office will be working with existing STEM Schools and new schools wishing to pursue STEM strategies.

Look for STEM professional development throughout the year as more schools and teachers continue to develop their STEM interests, programs and implementation/integration strategies.

It is time to register for preschool!

- Your child must be 4 years old by September 1, 2018
- You must live within the boundary of one of the 7 Title I schools
- Your child must be screened to qualify for the preschool, scan the QR code at the bottom of this flier or visit <https://provo.edu/preschool> to register

Other Information:

- School is Monday - Friday
- AM & PM sessions available
- Tuition is \$20/Month
- Parents must provide transportation to and from school, busing will not be provided by the district

2018-2019 Locations:

- Franklin Elementary
Will serve Franklin
- Provo Peaks Elementary
Will serve Provo Peaks & Timpanogos
- Spring Creek Elementary
Will serve Spring Creek & Provost
- Sunset View Elementary
Will serve Sunset View & Amelia Earhart



Provo City School District
Title I Preschool

Contact Information:
Ari LeCheminant
801.370.4616
titleoneprek@provo.edu

Construction Update



Provost: Demolition of the old Provost building began on June 11. The construction on the new building is still actively underway with the media center slated to finish first, followed by the main office and classrooms. Following this, the kitchen and cafeteria/gym will be completed. Delivery on new furniture, including desks and chairs began July 9. On July 25 teachers will be able to start setting up their classrooms. The ribbon cutting is scheduled for August 6 at 9:30 a.m. However, landscaping and remaining site work will continue into the fall. Once complete, the new Provost Elementary will be a beautiful, 2-story building with lots of natural light and plenty of room for growth.

Photo of Provost Elementary on June 6, 2018



Photo of Provo High on May 10, 2018

Provo High: While the new Provo High is still an active construction site, there are many areas within the school that are finished-including paint, flooring and millwork. The teacher supplies and existing furniture from the old school were moved on June 18 and the new furniture started delivery on June 25. The teachers will begin moving into the new building on August 1. The new building will include spacious classrooms, science

Photo of Provo High baseball diamond on May 10, 2018




prep areas, abundant windows and incredible views. All programs will now be able to be housed on this campus with the eight tennis courts, baseball and softball fields, artificial turf football field and stadium and three gyms with an indoor running track. There will also be generous shop spaces with new equipment for popular vocational programs.



Photo of Provo High football field on May 10, 2018

The arts programs will benefit from the new 950 seat auditorium with state-of-the-art fly loft system, orchestra pit and integrated shell.

An open house will be held on August 7 from 5-9 p.m.

	Budget As Per Bid	Budget From Bond Funds	Budget From Capital/ Other Sources	To Date Expenditures
Rock Canyon	\$14.5m	\$13.8m	\$620,000	\$14,755,927.30
Sunset View	\$13.9m	\$13.9m	-	\$14,129,931.55
Provo High	\$79.7m	\$55.5m	\$24.2m	\$72,573,072.15
Edgemont	\$14.5m	\$13.4m	\$11m	\$14,989,073.19
Provost	\$14.1m	\$11.5m	\$2.6m	\$10,722,234.51
	\$136,700,000	\$108,000,000	\$28,520,000	\$121,170,238.71

ProvoREADS 2018-19

In association with:

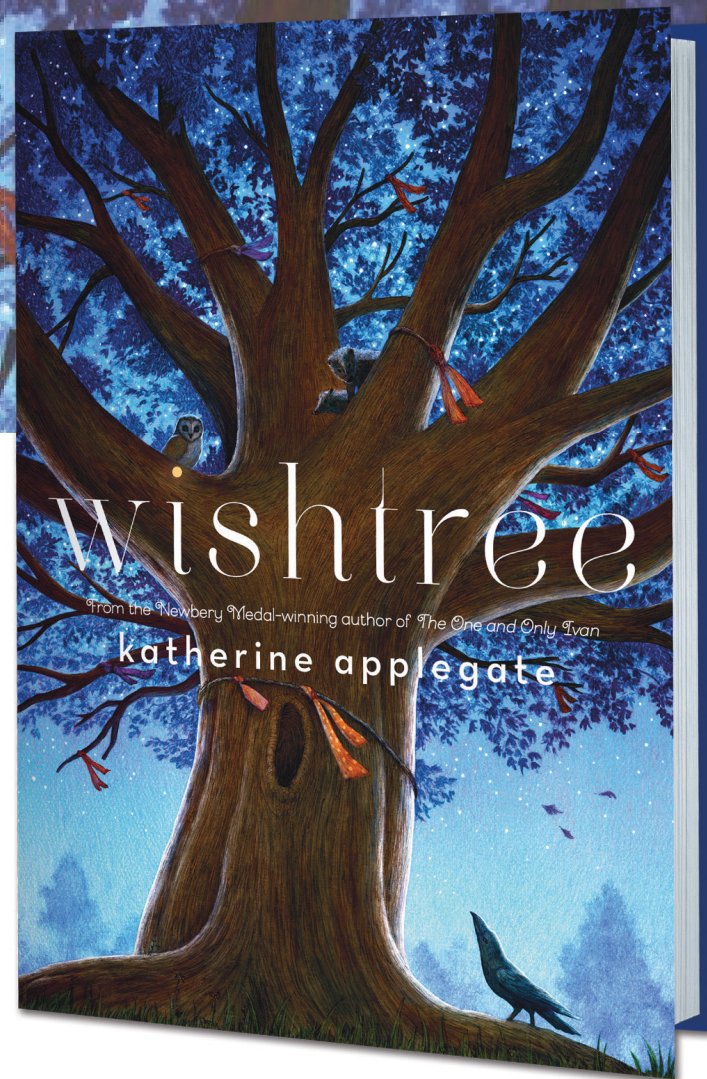


ProvoREADS is a Provo City School District initiative in association with Provo City PTA to promote literacy and facilitate a broader and deeper appreciation of reading. During the 2018-19 school year the district will read Katherine Applegate's book *Wishtree*. Libraries throughout the district will host activities connected to this year's theme by introducing related titles of books and hosting their very own "Wishtree" in their library.

In celebration of Wishtree Day on May 1, the schools will display their Wishtree in the foyer or outside of the school filled with the wishes of students who read the book tied to the tree.

Our goal with ProvoREADS is to bring people together by reading common books, which will increase their desire to read and help them discover the pure joy that comes from reading.

For more information about this program contact your school librarian or Christine Durst at: chridid@provo.



Provo City School District's Finance Office Earns National Recognition for District Annual Financial and Budget Reports

Annually for 16 years, the Governmental Finance Officers Association (GFOA) and the Association of School Business Officials (ASBO) have awarded Provo City School District's Finance Department the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report. The finance department has also been awarded the Meritorious Budget Award for 11 consecutive years by both associations, as well as the

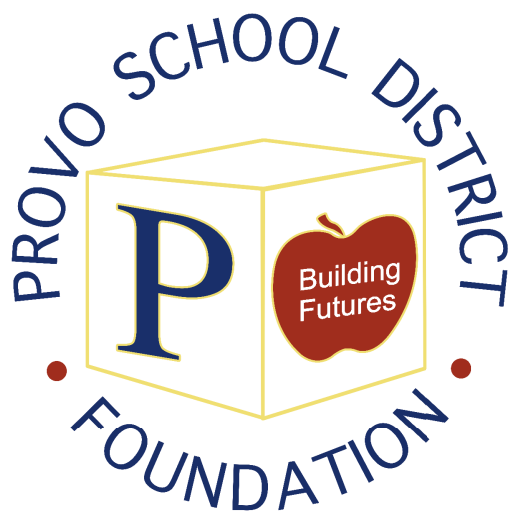
Award for Outstanding Achievement in Popular Annual Financial Reporting for nine years.

These awards represent the highest recognition for school district and government financial and budget operations and reporting offered by ASBO and GFOA. The recognition is only presented to school and government systems that have met or exceeded the standards of the programs, including an unqualified (clean) audit opinion.

By earning these awards, Provo City School District has nationally validated the credibility of their business operations, integrity, and technical competence. These awards assist the district in obtaining favorable bond ratings and affirm the district's commitment to open and transparent reporting to the public.

By earning these awards, Provo City School District has nationally validated the credibility of their business operations, integrity, and technical competence.





The mission of the Provo School District Foundation is to gain support from the community by providing both voluntary and monetary resources to meet the needs of the students.

The Provo School District Foundation is designed to further educational opportunities and services for students, teachers and families in Provo City School District. This is accomplished through raising funds to support a wide range of activities, including after-school programs, scholarships for students and grants for teachers. It is through the generous support of community members and partnerships/businesses that the Foundation is able to accomplish its mission and vision.

Mini-Grants : The Foundation awards 10 mini-grants each year to teachers in the district. In order to receive these mini-grants, teachers submit a two-page application explaining their idea for an innovative project to use in their classroom or school. The completed applications are then sent to the Provo School District Foundation Selection Committee to decide the mini-grant recipients for the year. Winners are awarded \$500 in order to fund their project and are expected to write a brief report describing the project's outcome.

Evening of Excellence: Each year, six outstanding educators are recognized for their excellence and contributions to the education of students in Provo City School District. The educators are nominated by their peers and recognized at a formal dinner. From these nominations, one administrator, one classified employee and four teachers are selected to be recognized. The Foundation partners with local businesses and individuals to sponsor each recipient and the event.

Links for Kids Golf Tournament: Each year local businesses partner with the Foundation to sponsor the Links for Kids Golf Tournament. Golfers enjoy breakfast, lunch, goodie bags, door prizes and 18 holes of golf at The Reserve at East Bay. Proceeds benefit programs in Provo City School District, including a fifth grade favorite, Camp Big Springs.

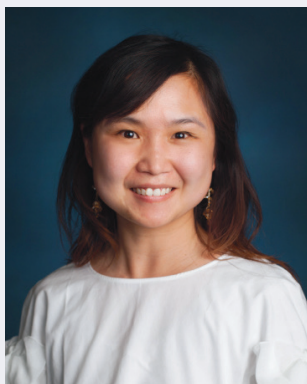
Easter Basket Auction: Annually, local businesses partner with the Foundation and local schools to sponsor this highly anticipated event. Over 100 baskets and 30 live auction items are donated and auctioned to the highest bidder. The event is held at the Riverside Country Club and begins with a silent auction, followed by the live auction. 100% of the proceeds support after-school programs in Provo City School District.

Your support matters! Find out how you can get involved in these events or donate to the Foundation at foundation.provo.edu.

***CONGRATULATIONS TO OUR 2017-2018 PROVO SCHOOL DISTRICT FOUNDATION
BUILDING ON EXCELLENCE AWARD RECIPIENTS.***



Chelsea Cellar
Art Teacher
Dixon



Xaviera Ma
6th Grade DLI Teacher
Wasatch



Tina Ralinn McCulloch
5th Grade Teacher
Provo Peaks



Bill Sprunger
6th Grade Teacher
Provost



Dora Baca
Head Custodian
Westridge



Ryan McCarty
Principal
Amelia Earhart

THE PROVO WAY INNOVATIVE LEARNING INITIATIVE IS THRIVING

The Provo Way Innovative Learning Initiative targets 4th-12th grade to produce students who can thrive in a technology-rich society with the skill of being able to problem-solve with high quality solutions. The project is about modifying and improving the teaching-learning model, based on sound research-based practices.



Our responsibility is to determine which practices produce the greatest gain in student achievement, while maximizing available resources. The project however, is not about acquiring additional technology; it is about modifying the way teachers teach and students learn. It is also about the proper and appropriate use of technology to infuse thinking and reasoning skills in the education of our students.

Teachers involved in the initiative have seen the positive impact it has had on their teaching. Mashell Stott, 6th grade teacher at Westridge says, “It makes me a better teacher. The students can tell that I love being here and that I am excited to learn something new. I found that, as I try a new thing (especially with technology), that leads to me trying other new things.”



Our teachers who are involved in this initiative have been trained in the use of LMS/Google Classroom, 3D Printing, blended learning, video production, podcasting, students mastering their own data, coding, personalized learning, math

investigations, technology integration into core learning, social media use, proper use of technology and a myriad of different apps. These teachers are doing great things with this technology that include activities such as creating mag-lev cars, hosting “classroom breakouts” and utilizing the technology to enhance their overall classroom instruction.

GOALS OF THE INITIATIVE

- **Focus on critical thinking and problem solving**
- **Students working at least as hard as the teacher**
- **Inspiring curiosity and motivation**
- **Utilizing current research methods**
- **Weekly professional development for teachers**
- **Assessing and creating online curriculum and assessments**



to join the initiative. Unfortunately, there is not enough funding for all teachers to participate. School principals have been doing their best to find other financial solutions that have allowed additional teachers to be included in this initiative.

FAST FACTS ABOUT INITIATIVE:

- **165 4th-12th grade classrooms involved**
- **22 new classrooms will be added in 2018-2019 school year**
- **Most 4th through 6th grade classrooms are now utilizing ChromeBooks**
- **During the upcoming school year, replacement cycle of first year machines begins**
- **State funding and principal involvement has allowed for faster program growth**
- **Program popular with teachers, with roughly 100 requests per year to join**
- **Initiative teachers have had training in many technological resources such as 3D printing, coding and much more**

There are approximately 165 4th-12th grade classrooms involved in the initiative from every school in the district. In the 2018-2019 school year, this number will continue to grow as 22 new classrooms will be added to those already involved. In addition to participating classroom numbers rising, most elementary schools in the district are now utilizing ChromeBooks throughout their entire 4th - 6th grade classes.

Many teachers involved in the initiative now can't imagine their classroom without technology. Judy Rose, 6th grade teacher at Lakeview, states, “I was a little hesitant to bring technology into my classroom. As time has gone by, and I have incorporated more technology into my classroom, I have found that it is an indispensable tool. I can't imagine teaching without my students having the technology right at their fingertips.”

We are very appreciative of state funding, as it has allowed this program to grow faster than it would have otherwise. This program is very popular with teachers, with roughly 100 requests per year

Our hope is that, through this initiative and the resources it provides, students will continue to experience enhanced learning opportunities and become more engaged in their own learning. Not only this, but students will be more equipped for their future as they prepare to live and work in an increasingly technological world.

Throughout the year, teachers have demonstrated their involvement in the initiative through participation in a #ProvoGotSkills campaign and by inviting the District Communications Department to observe their lessons and sending information to their school's social media specialist to display on their school's social media. To learn more about this initiative, and read stories about various teachers' successful classroom implementations, visit our website at <https://provo.edu/category/news/provo-way-learning-initiative/>.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the School receives a request for access.

Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials,

disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or state and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal or State supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))



FERPA

Family Educational Rights and Privacy Act

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Provo City School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Provo City School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Provo City School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Provo City School District to disclose directory information from your child's education records without your prior written consent, you must

notify the District in writing. Provo City School District has designated the following information as directory information: [Note: an LEA may, but does not have to, include all the information listed below.]

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Date and place of birth
- Grade level
- Dates of attendance
- Photograph
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- Major field of study
- The most recent educational agency or institution attended
- Participation in officially recognized activities and sports

To opt out of having your student's directory information, photos or video disclosed for this school year, a request must be received by September 15 or within the first 5 calendar days of enrollment.

Signed requests are required annually

Submit to: Provo City School District
Attn: Public Relations Office
280 West 940 North
Provo UT 84604



STAY IN THE KNOW!



Visit <https://provo.edu> for the latest district news, information and updates.



For stories and pictures from around the district visit [@provoschooldistrict](#) on Facebook.



Follow [@ProvoSchoolDist](#) on Twitter for news and updates.



Follow [provocityschooldistrict](#) for fun district photos & updates!

GET
CONNECTED
AND KEEP UP
WITH EVENTS
THROUGHOUT
THE DISTRICT!



ParentLink will automatically let you know of important happenings. Visit PowerSchool at <https://grades.provo.edu> if you need to update your contact information.



Read more in-depth information about our schools and programs by subscribing to our newsletter delivered to your email monthly. <https://newsletter.provo.edu>



Para obtener esta carta en Español, por favor visite: <http://provo.edu/news/boletin-anual-del-distrito>