

eSchool Community Council Meeting
April 13, 2016 Notes

1. Attendance
 - a. Present: Whitney, Brad, Traci, Megan, Christel.
 - b. Absent: Martell, Kyle, Brooklynn.
2. Minutes from last meeting. Traci made motion; Christel seconded motion. All in favor to accept last meeting's minutes.
3. How are the four programs going?
 - a. Teachers at all three programs have expressed positive responses from parents/students.
 - b. Whitney suggests waiting to decide on which one we'll use because we have a 12 month account.
 - c. Traci is frustrated that the programs are not assessments, but they're curriculum. There's no way to tell how her children are doing.
 - d. Utah tests science, math, language arts. Most programs focus on math and language arts only.
 - e. Megan and Whitney have compiled a list of items to ask parents/teachers/students about these programs. This will go out in a survey at a later date.
4. New laws surrounding Trustlands Funds.
 - a. For next meeting, everyone read new laws (SJR 12, SB 109, HB 343, 2SHB 277).
 - b. We should send out an email to parents with links to new laws and brief explanation.
 - i. Whitney will email Matt and Jon info about parents of incoming students.
 - c. After brief reading, the changes are to the percent of funds given and the fact that parents with incoming students can run in election.
5. HB 385 Student Data Privacy
 - a. Christel noticed that schools are now required to do more to protect student data.
 - b. We will send email with links to the new laws and explanation to parents.
 - c. Necessary data, optional data, prohibited data. These three groupings are defined.
 - d. Christel will send link to Whitney who will include it in email to Matt and Jon
6. New school improvement plan
 - a. Brad reviewed the roles of community councils and the process that the improvement plan goes through to be approved—Provo School Board must approve it and then the state.
 - b. Brad reminds council of examples of things we can spend Trustlands money on—educational technology, college entrance exam prep class, classroom equipment, teacher, tutor, books, etc.
 - c. Maker Spaces

- i. Christel is excited about it.
 - ii. Brad believes we can classify the materials inside it as classroom equipment.
 - d. What are the needs of the students and of the school?
 - i. Assessing data; graduation rates; reading levels of elementary school students;
 - ii. Christel wants us to send out detailed survey to parents and staff to get everyone's feedback on what school and students need.
 - iii. We are under a time constraint, which we didn't know about until a couple weeks ago since we're all new at this!
 - iv. We have a survey ready to go. We'll send it out to everyone to be filled out by Friday at 8 am. Megan will send it to Matt and Jon.
 - v. We'll meet Friday at 2 pm to review survey results and make school improvement plan.
 - e. Positions and Elections
 - i. Half of council ($\frac{1}{2}$ parents and $\frac{1}{2}$ staff) will step down so we get on track to turn over correctly each year.
 - ii. Traci—stepping down
 - iii. Christel—flexible
 - iv. We'll ask other council members at Friday meeting.

Minutes
April 15, 2016

1. Attendance
 - a. Present: Traci, Brooklynn, Brad, Megan, Whitney, Martell
 - b. Absent: Christel, Kyle
2. School Improvement Plan: The survey discussed in the minutes from 4/13/16 was sent out and responses were collected. The following items are based on the information received from the surveys:
 - a. Focus on student achievement
 - b. How can we make the suggestions we offered in the survey tie to student achievement?
 - c. Some needs (e.g. communication) aren't necessarily the doing of a community council. We'll forward comments on to Harmony and MTH for review.
 - d. Whitney reviewed what we can and can't spend Trustlands money on.
 - e. Ideas:
 - i. Field trips for middle and high school students (in addition to elementary students) and in more locations around Utah.

1. Parent volunteers contact students and parents for additional field trips in other areas (outside Utah and Salt Lake valleys).
 - ii. Don't need to do online library (many electronic libraries already exist).
 1. Create website page with resources on it.
 2. Or blog-like page where all could participate by inputting information.
 - iii. Mini-grants for equipment or competitions.
 1. Who would determine who gets grants or not?
 2. Logistically difficult.
 3. If considered extra-curricular, won't count for Trustlands anyway.
 - iv. Have MTH, Harmony and eSchool teachers gather together to share ideas
- f. Goals
- i. Improve communication and interaction among parents and students to increase educational opportunities, experiences and growth.
 1. Discussed different field trip opportunities in different cities.
 2. Money goes to cost of field trip, not parents or travel costs.
 3. \$50,000. Nine field trips a year in four locations around Utah.
 4. Discussion about how different opportunities in different cities.
 - ii. Special Education Aides (continue from last year).
 1. Discussion on roles of special education aides—help provide resource time via Zoom; help keep up records of student progress in relation to IEP goals. It has to be done individually because no one is in the same place academically or physically.
 2. Martell is concerned about paying salaries out of our fund that is dependent on the council's goals. These are one year contract positions that could be renewed if the community council chooses to do so.
 3. \$20,000
 - iii. Professional Development for teachers.
 1. Bringing in a trainer for all staff and/or going to a physical conference somewhere for teachers to learn how to improve online education and teaching.
 2. \$25,000
 - iv. Materials use
 1. Rental instruments; rental microscopes, etc.

2. Increase educational experiences and perspective through access to educational equipment, technology, materials, and curriculum through local rentals or online rental facilities.
 3. Hire someone to manage the program--\$10,000
 4. Amount leftover for materials would be \$70,000
 5. X number of students can apply for x amount of money each semester.
 6. Baseline: Community council will develop form to establish a baseline.
 7. Reach goal: Same form, record how goal was reached
3. Next meeting: Wednesday, May 18th, 3:30 pm
 - a. Elections dates and process
 - b. Resource page
 - c. Follow up on school improvement plan
 - d. Future discussion items