

Provo City School District
Policy Series 6000: Finances and Operations

Policy No. 6580

Camps, Clinics and Related Activities

The Board of Education recognizes that a viable student athletic/activity program may possibly include off-season camps, clinics, and other activities as permitted by Utah High School Activities Association guideline. This policy - and the accompanying procedures - provides clarity when and how a coach/activity sponsor of such a school activity is acting within the scope of employee duties with respect to school district activities (sponsored activities). Conversely, guidance is also provided as to when an employee provides or participates in private but public education-related (non-sponsored) activities outside of their public education employment. Also defined are the employee's responsibility whether these activities occur on or off school premises and identifies when an employee does not represent the school district, and provides notice to employees regarding disclosure duties.

The individual or company receiving the primary financial benefit of an activity must provide full financial responsibility and liability coverage for the activity.

Activities that benefit the school, a school program, or are sponsored by a state or nationally affiliated educational organization providing worthwhile learning experience for students that are in part or fully subsidized by taxpayer dollars are school sponsored. Other activities are non-sponsored. The district uses the following criteria to distinguish between school sponsored activities and non-sponsored activities as follows:

School Sponsored Activities

School sponsored activities include activities, fundraising events, clubs, camps, clinics or other event or activity that is authorized by a specific school which supports the District or authorized school club, activity, sport, class or program that also satisfies at least one of the following conditions:

- It is managed or supervised by a District or public school employee;
- It uses the District or public school's facilities, equipment, logo, mascot, or other school resources; and/or
- It is supported or subsidized by public funds, including the public school's activity funds or minimum school program dollars.

Non-Sponsored Activities

Non-sponsored activities include activities in which a Provo School District employee participates and may/may not receive compensation directly from current or prospective students of the school district. Such activities include but are not limited to:

- A. Tutoring
- B. Lessons
- C. Travel Opportunities
- D. Independent Contractor
- E. Camps and Clinics

The Board directs the superintendent to develop procedures to govern and manage practices and participants related to camps, clinics, and related activities.

Legal References:

[Utah Administrative Rule R277-107](#)

[Utah Administrative Rule R277-605](#)

Synopsis

LEA Financial Policies & Accountability

Coaching Standards & Athletic Clinics

Cross References:

PSD Policy 3520

PSD Policy 3530

Procedure 3510-P1

Procedure 3510-P2

Form 3510-F1

Form 3510-F2

Form 3510-F3

Form 3510-F4

Synopsis

Fundraising

Full Disclosure of School Fees

School Sponsored Events

Non-School Sponsored Events

Camps, Clinics . . . Approval Form

Camps, Clinics . . . Activity Roll

Non-School Sponsored Parent Notification

Non-School Sponsored Employee Disclosure

Approved by Board of Education:

August 13, 2013